KEYPAY

WEBINAR

Top tips for Maximising Efficiencies in Payroll

ISCA INSTITUTE OF SINGAPORE CHARTERED ACCOUNTANTS

Today’s Speaker

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Agenda

- Introduction to KeyPay Partnerships
- Top Tips for Maximising Efficiencies in payroll

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Introduction

KeyPay Partnerships

Did you know?

Partners can leverage the KeyPay partner directory to attract new clients.

How does KeyPay support partners and their growth?

- 24/7 accessible resources
- Tiered partner pricing
- Branded solution
- Partner dashboard
- Global expansion support

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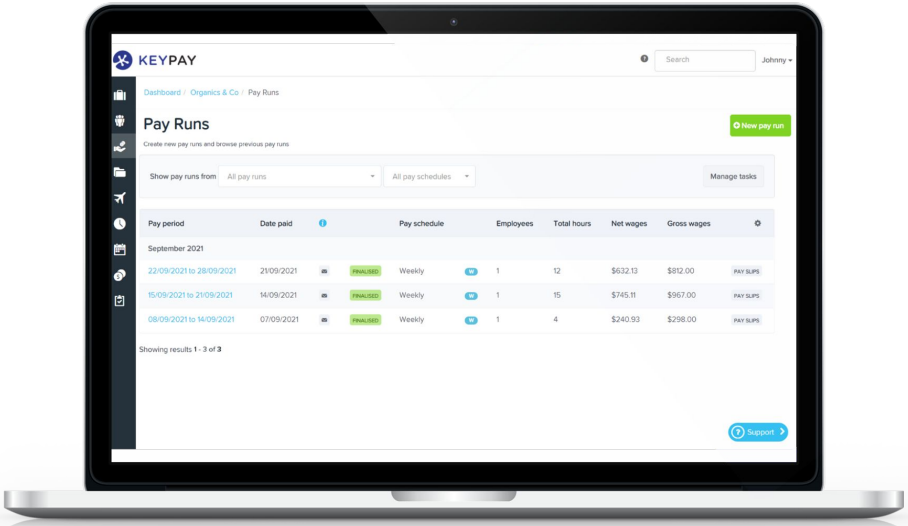
Tip 1:

Automate manual tasks



Did you know?

KeyPay can automate nearly **90%** of the payroll process.

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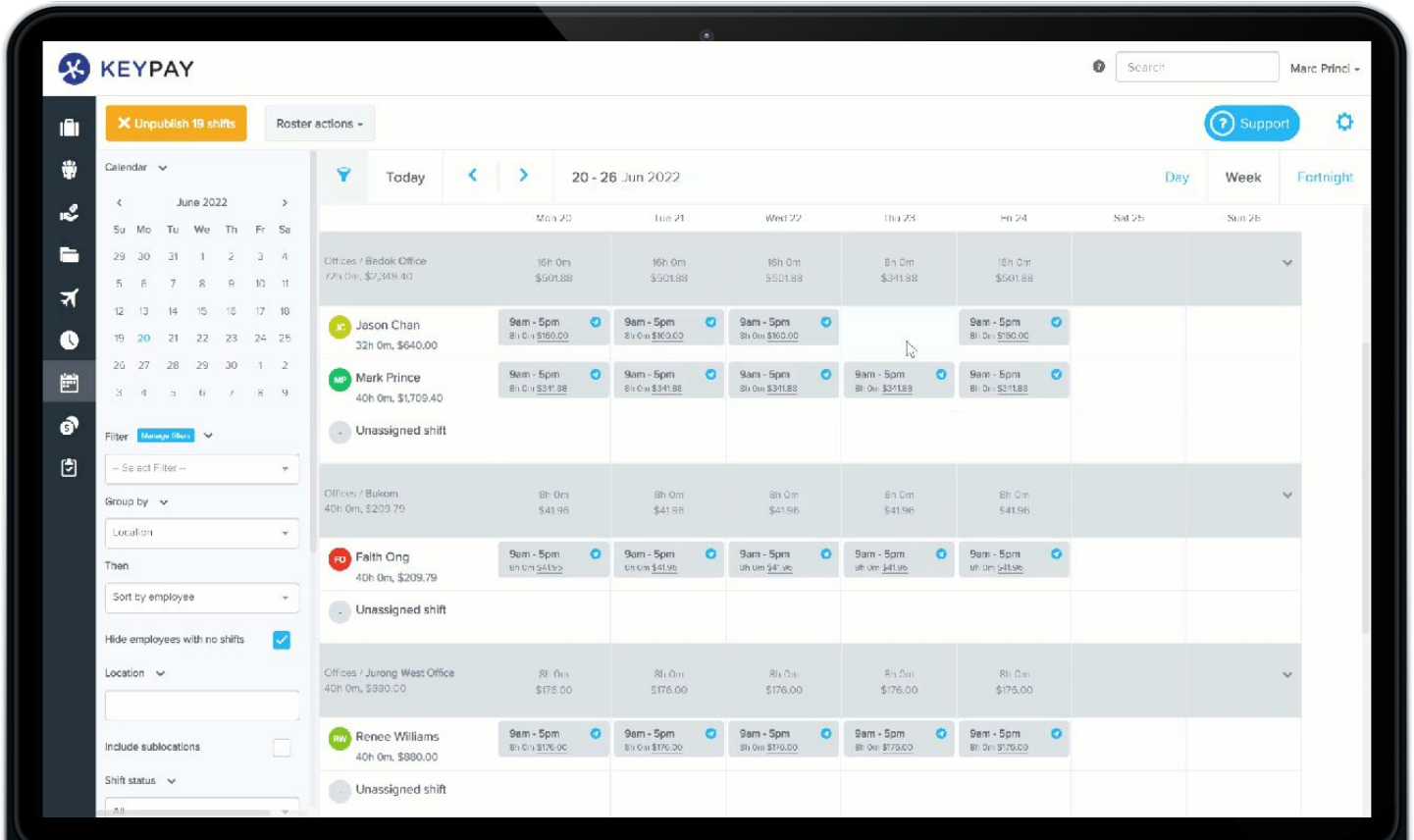
Pay conditions engine

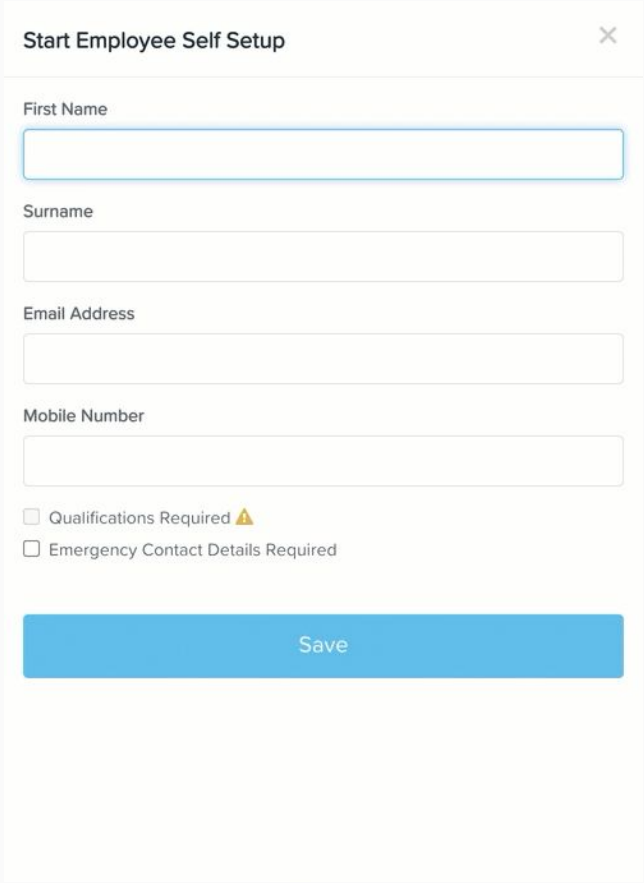


Tip 2:

Make employee management quick and easy

Did you know?

Onboarding an employee could include up to **15 manual tasks.**



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Tip 3:

Leverage technology

Did you know?
Businesses of up to 99 employees use on average **24 applications*.**

How do we leverage technology to make our processes more efficient?

- Consolidate systems where possible
- Choose systems that integrate
- Choose a system that suits you now and in the future
- KeyPay is an all-in-one solution, has an open API, and allows you to service unlimited employees!

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Tip 4:

Track important tasks

Did you know?

KeyPay has a new dashboard feature in BETA that will even further streamline running payroll for multiple clients.

What important payroll tasks do you need to track for each pay run?

- ⚠ New employees / missing details
- ⚠ Employee birthdays / pay rate increases
- ⚠ Legislation changes
- ⚠ Qualification expiration
- ⚠ Pending requests
- KeyPay will automatically alert you of upcoming tasks or changes

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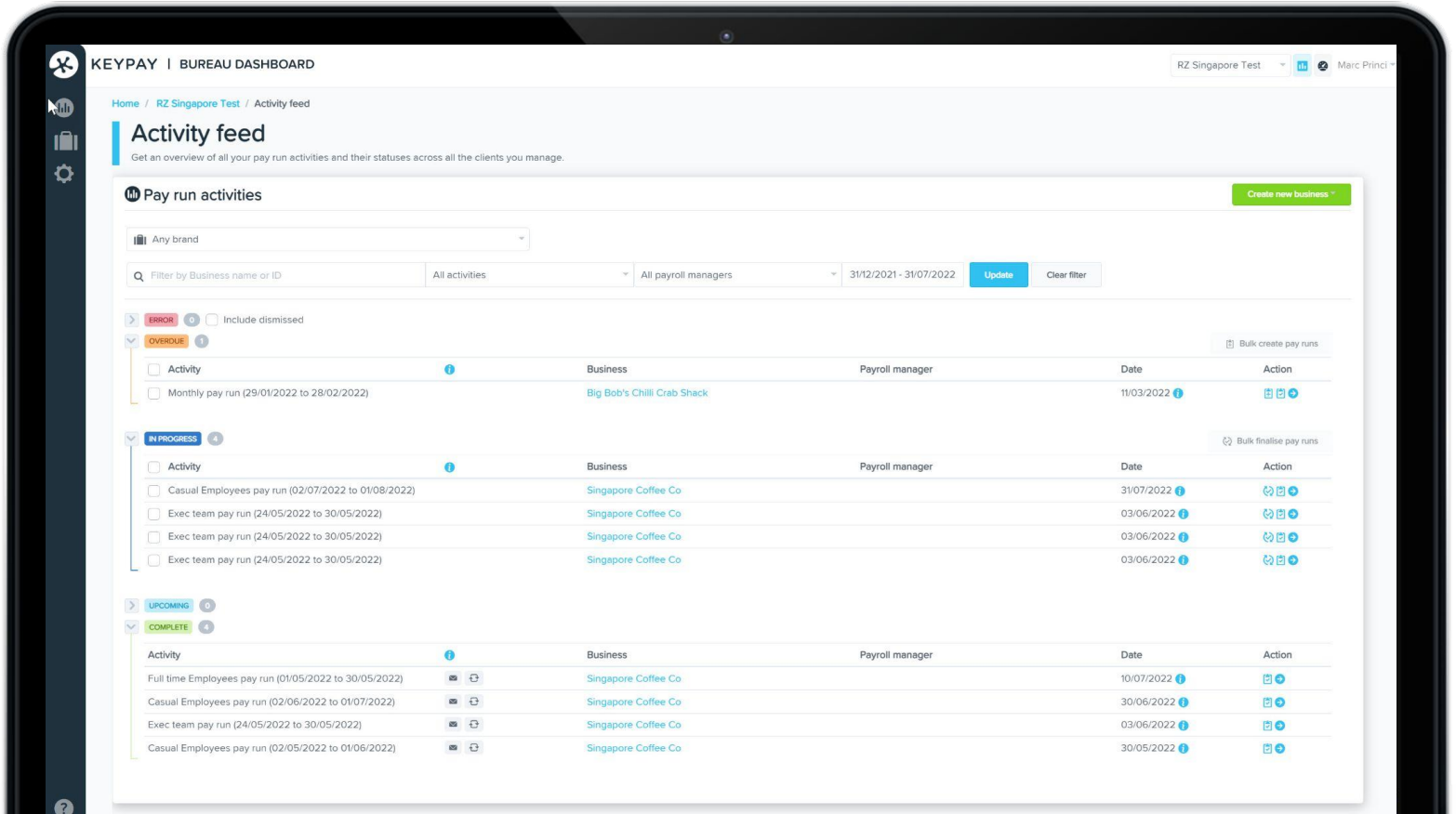
Bureau Dashboard



Tip 5:

Eliminate inefficient communication

What type of communication is making your processes inefficient?

- Distributing pay slips
- Leave managed in email
- Reporting for clients
- Changes to employee details
- Managing expense receipts approval
- KeyPay streamlines all of the above and more!

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Pro Tip 6:

Outsource complex tasks

Did you know?
KeyPay has a talented CX team that can take care of your complex tasks

How can you benefit from outsourcing complex payroll tasks?

- Remove stress and errors
- Increase in-house capacity
- Leverage expertise
- Get tasks completed faster
- Improve focus on other services
- KeyPay's CX team can train, implement or build for you!

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Top Tips

Take the hard work out of payroll and maximise efficiencies with our top tips.

- Automate manual tasks
- Make onboarding quick and easy
- Leverage technology
- Track important tasks
- Eliminate inefficient communication
- Outsource complex tasks

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